

**NLLEA BUSINESS MEETING
SEBASCO ESTATES, MAINE
SEPTEMBER 19, 2001**

NLLEA Board Members present:

Bill Patterson, President	North Carolina
Roger Johnson, V-Pres.	Wisconsin
David Wilson, Sec./Treas.	Mississippi
Tommy Marvell, Sgt. at Arms	Oklahoma

President Patterson called the meeting to order at 8:20 AM. A roll call yielded the following states represented:

Alabama
Alaska
Canada, Ontario
Colorado
Illinois
Indiana
Maine
Mississippi
Nebraska
New Hampshire
North Carolina
Ohio
Oklahoma
Pennsylvania
South Carolina
Vermont
Virginia
Wisconsin
John Martin, Charter Member

ITEM

Motion to suspend reading of 2000 meeting minutes with corrections made was offered by John Martin, Charter Member. Seconded by Bill Roche, Alaska. Correction is for page 5. Adam Chafetz of explained that TIPS receives no support from alcoholic beverage industry except as a vendor. Bill Roche explained that last year he was incorrect about TIPS and confused that organization with TAMS. Motion was passed by voice vote.

ITEM

Next called, by President Patterson, was the reading and approval of conference expenses made in the name of the NLLEA. Lynn Cayford, Maine, presented the following numbers and explanations:

1. \$12,500 meal expenses
2. \$ 2,500 hotel reservation (meeting rooms, etc.)

Cayford stated that the \$250.00 registration fee included \$150.00 for meals served and \$100.00 for hospitality room supplies. Sebasco Resort will refund 30 meal packages, or about \$3,750.00. Maine has on hand about \$3,000.00 to pay outstanding bills. The conference budget cannot refund all absent registered members' fees. Cayford estimated that his agency expended \$5,000.00--\$6,000.00 in support of the conference. Roger Johnson, Wisconsin moved to accept Maine's report. Seconded by John Martin, Charter Member. Passed by voice vote.

ITEM

Bill Patterson presented The President's Report. President Patterson stated that he was pleased in the direction of NLLEA and appreciated all the member's support. The past year has seen a lot of work--a national address was established; a permanent telephone number, with auto page feature, allows quick response of NLLEA inquiries; the NLLEA's website has been updated and enhanced; routine Board Meetings were held. NLLEA and PIRE have formed an effective partnership. Lynn Cayford, Maine, moved to accept the report. Seconded by Bob Pierce, New Hampshire. Passed by voice vote.

ITEM

Roger Johnson, Vice-President, had no report.

President Patterson called on Committee Chairs for reports.

John Martin, Chair, Membership Structure, reported that this committee recommends that changes be made in the by-laws on member types and fees. The following changes were offered:

- To amend Section I (p2) redefining a Regular Member to include any liquor law enforcement personnel.
- Officers must be executive level administrators.
- Each state or area to have 1 vote.
- To amend Section IV redefining Associate Member to include all persons recommended and selected by the membership. These members may not hold office, chair committees, or vote.
- To delete Affiliate Membership.
- To amend Article V, Section 1, to allow retiring members to finish their current term in office. Retired members may not be elected to office.
- To amend dues to \$75.00 for certain Regular Members and \$50.00 for remaining Regular Members and each Associate Member. To create a

\$100.00 vendor fee at conferences in addition to conference fees that a vendor must pay.

Bill Roche, Alaska, moved to approve these amendments. Seconded by Roger Johnson, Wisconsin. Passed by voice vote.

Ken Peterson, Colorado, requested that each member be provided a copy of the constitution and bylaws. President Patterson said that these would be posted on the NLLEA web site within 2 weeks or so.

Lynn Cayford, Chair, Site Selection Committee, stated that the committee had no firm commitments for hosting the 2002 conference. Ohio may need more time to decide if hosting is possible. Virginia may try to host the Academy, Nebraska is in consideration, and Georgia wants to host the 2003 conference. PIRE has extended assistance, logistics, and support to any agency desiring such assistance. Gary Sullivan, Ohio, committed to hosting the 2002 conference in Cleveland. PIRE will assist. Tommy Marvell, Oklahoma, moved to accept the report and Ohio's commitment. Seconded by George Murray, Illinois. Passed by voice vote.

Roger Johnson, Wisconsin, Academy Site Committee, reported no firm commitments to host the 2002 academy. He gave an overview of academy related concerns, past and present. Johnson stated that Texas, Louisiana and Virginia were under consideration as host sites. Mr. Reynolds, PIRE, stated the Transportation Safety Institute in Oklahoma City and/or NHTSA may offer a facility and may have funding for use in the academy. Mr. Fell, of PIRE, will explore this avenue. Tommy Marvell, Oklahoma, noted that the NCSLA (National Association of Control State Liquor Administrators) has voted to provide \$2,500.00 per year for two years to support the academy. David Wilson, Mississippi, was requested to contact the National Alcohol Beverage Control Association (NABCA) to explore similar support. Bill Patterson, North Carolina, noted that Director John Smith, NC, has hosted the academy for the last 2 years. Chuck Conklin, retired, volunteered to coordinate the academy training. NC provided support services such as transportation as well as personnel. Jim Anderson, Colorado, asked for an estimate of costs to academy host. Bill Patterson, North Carolina, estimated monetary outlay of about \$450.00, mainly vehicle rental, plus an unknown cost of personnel. Mr. Anderson estimated cost to host of conference to be about \$5,000-6,000. Tommy Marvell, Oklahoma, noted that the academy is largely self-supporting (training fees) except for trainer costs. Trainer costs are largely born by individual states. Following a general discussion of the academy and related issues, Ken Peterson, Colorado, moved to accept the academy report. Seconded by Bill Roche, Alaska. Passed by voice vote.

Gary Holland, Pennsylvania, was called upon by President Patterson to report on the 2001 Academy. Mr. Holland referred the membership to the newsletter for specific information and made general remarks.

ITEM

John Martin, Chair, Nominating Committee, reported three candidates standing for election to Sergeant-at-Arms—Ken Peterson, Colorado; Lynn Cayford, Maine; and Aidan Moore, New Hampshire. Bob Pierce, New Hampshire, moved to accept these candidates. Seconded by Rob Shaw, Ontario, Canada. Passed by voice vote.

President Patterson called for any “old business”. There was none.

President Patterson called for any “new business”.

1. Roger Johnson, VP, Wisconsin, stated that the NLLEA must develop a strategic plan for growth for the next 5 years. He noted that goals must be set for the organization to move forward. PIRE volunteered their support. A committee was appointed to develop this plan:

NLLEA Board of Directors (current officers and immediate Past President)

Aidan Moore, New Hampshire

Bill Roche, Alaska

Holly Pomelow, Maine

Stacy Drakeford, South Carolina

2. Tommy Marvell, Sgt. at Arms, Oklahoma, noted that R-Member Jack Blair of Kentucky’s father died suddenly last week. Members present were requested to sign a card for forwarding to Mr. Blair expressing the NLLEA’s sympathy and support.
3. Bill Patterson, President, North Carolina, recognized retiring members of NLLEA—Albert Elwell (9/28/01) and Frank Elwell (12/29/01), Vermont, and Ken Hill, for their contributions to liquor law enforcement and the NLLEA.
4. Director Lynn Cayford and the members of the Maine Bureau of Law Enforcement were recognized for all their efforts made in the conference management. Dir. Cayford introduced all officers present.
5. The Pacific Institute of Research and Evaluation (PIRE) was recognized for all past and continuing assistance. Noted was their website hosting and enhancement.

6. David Wilson, Sec.-Treasurer, Mississippi, presented new members.

Welcomed into R membership status were:

Philip DeWire, Pennsylvania
 Richard E. Turner, Florida
 Ann J. Richmond, Mississippi
 Roy H. Houlton, Alabama
 Frederick G. Mahony, Massachusetts
 Gary W. Sullivan, Ohio
 Scott A. Pohlman, Ohio
 Kenneth B. Peay, Utah
 Michelle J. Long, Tennessee

Welcomed at A membership were the following:

Todd Griffin, New Mexico
 Thomas H. Carson, Nevada
 Daniel True, Maine
 Patrick Fulford, Indiana
 Laurence Sanborn, Maine
 Kurt Herrmann, New York
 Louis L. Crisafi, New York
 Louis Penetta, Jr., New York
 Kenneth Kerl, Wisconsin
 Nicole A. Daniels, Vermont
 Melanie M. Boutin, Vermont
 Jim Fell, PIRE
 Bob Reynolds, PIRE
 Rebecca Ramirez, PIRE

Welcomed as Affiliate Member was:

Adam F. Chafetz, President, Health Communications, Inc./TIPS, of Arlington, VA.

Notice was made that due to the changes in the NLLEA Bylaws the above membership designations will change to either R or A.

Bill Patterson, North Carolina, moved to accept this report. Seconded by Stacy Drakeford, South Carolina. Passed by voice vote.

7. Gary Holland, Pennsylvania noted that the Florida Beverage Law Consultants were advertising their program as endorsed by the NLLEA. After discussion, and noting that the NLLEA has endorsed training as an effective tool in combating illegal sale, President Patterson committed to an investigation of this organization.

Assistance from member Aidan Moore, New Hampshire, will be sought to draft a “cease and desist” type letter.

President Patterson then called for “unfinished business”.

1. Tommy Marvell, Sgt.-at-Arms, Oklahoma, noted that he would edit the next newsletter. PIRE will publish and distribute it to membership. Mr. Marvell asked that submissions be made to him by October 15th for forwarding onto PIRE by October 31st.
2. President Patterson noted that Gene Giaotte (check spelling) was killed in the line of duty on June 25, 1989, in an automobile accident. Vermont was asked to submit information to Tommy Marvell, Oklahoma, sufficient to include this officer in the NLLEA Circle of Honor.

There being no further business, President Patterson called for election of Sergeant of Arms. The process was a roll call with the current Sergeant-at-Arms distributing ballots (17 total). A tie in the first ballot resulted in a second ballot. The second ballot (voted tallied by Tommy Marvell, Sgt.-at-Arms and David Wilson, Sec.-Treas.) resulted in the election of Lynn Cayford, Maine.

John Martin, Charter Member, called for action on the advancement of current officers. Ken Peterson, Colorado, moved to advance each officer. Seconded by Gary Sullivan, Ohio. Passed by voice vote.

John Martin then led a discussion of changing terms of office for the NLLEA. Should the Secretary-Treasurer be an appointed position? Should officers serve multi-year terms? The membership was called upon to sit as a Committee of the Whole to consider these issues at next year’s meeting.

President Patterson distributed Chuck Conklin’s report of the academy evaluations of trainers, subjects, etc., to the membership upon request.

Tommy Marvell, Oklahoma, then moved to adjourn the business meeting. Seconded by Roger Johnson, Wisconsin. Passed by voice vote.