

## National Liquor Law Enforcement Association

### Minutes of Meeting

Date: April 18, 2005  
Time: 1300 hrs.  
Location: Via Telephone  
Attendees: Rebecca Ramirez, Linda Ignowski, Aidan Moore, Rick Phillips and Shawn Walker.

The meeting was called to order at 1430.

#### **Order of Business:**

A quorum was present.

Mr. Phillips advised that a notice would be sent out regarding the Conference scheduled for September 7 through September 10, 2005 in Tyson's Corner, Virginia. The details of the conference were discussed. Shawn Walker stated that 25 ABC Special Agents from the Virginia ABC office have pledged whatever support is needed for the working group, transportation for spouse activities, etc. Linda Ignowski informed the group that the hotel is close to DC and will provide a hospitality room at no charge and free shuttles to shopping area. The hotel is close to Dulles and Reagan Airports. Activities include a visit to Capitol Hill with boxed lunches provided. Shawn Walker is working on tours with the Capitol Police. Approximately 40 tickets have been purchased for the baseball game and a tour of the Air & Space Museum has been planned. Ms. Ignowski stated that she needs to send out the calls for presentation and also a title is needed for the conference. The committee was asked to give the title consideration and to e-mail all suggestions to Rick Phillips. The group is anticipating 100 people to attend breakout sessions. The Board discussed what to charge for the registration fee and decided to charge \$150 for members, \$200 for non-members and \$75 for spouses. The hotel room rate will be \$129. Linda Ignowski also wanted the group to let her know of any speakers that they would like to recommend. Shawn Walker mentioned Portsmouth Police Officer Kenny Gavin for a breakout session on RAVE and club drugs and ABC Special Agent David Huff. The group is looking forward to federal agencies participating at the conference.

Shawn Walker gave an update on the Academy stating that current registration was looking good and the curriculum was also going well. Chuck Conklin was making sure registration fees covered all expenses.

Rick Phillips discussed the results of the survey on merchandise that was sent out. Thirteen people responded stating that they would like to be able to order t-shirts, chains, hats, nylon bags, etc. on the website. A discussion ensued over whether volunteers or a non-profit organization should take over this project as well as keeping stock of items, who will reorder, payment of reordered items and storage of all items. Aidan Moore will check on this matter to include whether an outside agency would be interested in conducting this project and what it would entail to structure volunteers for this operation. Shawn Walker stated that merchandise has been sold at the Academy in the past and it has done quite well. Mr. Walker will talk to Chuck Conklin about shipping leftover merchandise to the conference to sell. Aidan Moore will also check into how much it will cost to reproduce same items previously sold such as polo shirts (golf towels and denim shirts will not need to be ordered).

Mr. Phillips informed the Board that he was hired by PIRE to serve as the Western Regional Director for a new alcohol law enforcement center funded by the Dept. of Justice and that would be retiring at the end of the month. Mr. Phillips would love to finish his term, but will leave it for the group to decide. The other regional directors hired were Chris Curtis, Aidan Moore and Dave Reitz. It was decided that a letter would be sent from the Board congratulating the regional

directors and to let it be known that the Board is happy about this opportunity. Mr. Phillips stated that he would also send out his own letter to members letting them know of his retirement and new position.

Mr. Walker stated that he will also be working on a draft for the newsletter and should have a draft out this week. The call for officers and call for award nominations will be in the next newsletter.

The next conference call will be held on May 23, 2005 at 1:00 p.m. eastern.

**END OF MEETING**