

# National Liquor Law Enforcement Association

## Minutes of Meeting

Date: February 24, 2003  
Time: 1330 hrs.  
Location: Via Telephone  
Attendees: President Wilson, Vice-President Cayford, Sec/Tres Moore, Sgt. at Arms Phillips, Chuck Conkling, Tommy Marvell, Rebecca Ramirez

The meeting was called to order by President Wilson at 1334.

### **Order of Business:**

A quorum was present

There was a discussion about the NLLEA Academy and the method and process of the academy project. All were in agreement that the academy was receiving "rave reviews" by those who attended. Tommy Marvel gave a history of the academy project from its inception until the most current initiative which is under the direction of Chuck Conkling.

Aidan Moore expressed concern about just who was running the academy and the potential liability to the officers based upon the apparent authority of Chuck Conkling to enter into contracts which bind the NLLEA but are not specifically authorized by a vote of the officers. Moore also asked questions about the "budget" approved by the officers for the academy.

There was an explanation of how the academy has proceeded in the past and the fact that formerly Tommy Marvell and now Chuck Conklin approached the academy as a separate and distinct initiative and that the NLLEA funded the academy as best it could but leaving the financial burden to the academy coordinator in a short fall. Tommy Marvel offered and most agreed that the academy should be self supporting through registration fees.

Aidan Moore expressed concerns about the personal liability of the officers in the event there is a shortage of attendees and the funds are not there to pay for expenses such as hotel, food and the like. It was determined that Moore would explore the cost of "officer and director liability insurance" and report back to the officers. Tommy Marvel offered that we should explore insurance to cover contractual obligations should there be a disaster which prevents many from attending and the insurance would kick in to cover expenses rather than having the association liable for expenses.

Aidan Moore offered that he had done some exploring on officer and director insurance prior to the call and at least two insurance companies indicated a reluctance and difficulty in obtaining O/D insurance for nonprofits. One insurer indicated a premium could be approx. \$1,000.00 per year. Aidan Moore offered the suggestion that in the future the officers should get more interest in what expenses are incurred from the academy considering the association's ultimate liability for them.

There was discussion about the potential cut of the Maine Liquor Enforcement unit by the governor in the budget proposals before the Maine legislature. It was suggested that we forward a copy of the endorsement letter sent to Massachusetts to Maine and they would send it to the appropriate parties.

Additionally a letter was approved to be sent to the National Conference of State Liquor Administrators (NCSLA) thanking them for their \$2,500 donation to the NLLEA academy project.

**END OF MEETING**